

MINUTES
PARK AND RECREATION BOARD MEETING
MONDAY, JANUARY 12, 2004
6:30 PM

The Board convened for their regular meeting at 6:30 PM at the Parks and Recreation Administrative Offices at 717 W. Main Street, Arlington, Texas on January 12, 2004, notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members and staff present, to wit:

Members:

Ms. Sue Phillips	Chair	Place 3
Ms. H. Suzanne Kelley	Vice-Chair	Place 2
Mr. Alvin Warren	Member	Place 4
Mr. Charley Amos	Member	Place 6
Vacant	Member	Place 8
Ms. Candy Halliburton	Member - Absent	Place 11
Ms. Caron Montgomery	Member	Place 5
Mr. Joseph Way	Member	Place 10
Mr. Val Gibson	Member	Place 1
Mr. James L. Maibach	Member	Place 7
Mr. Glen C. Troutman	Member - Absent	Place 9
Mr. Colin Bryson	Youth Member	

Staff:

Pete Jamieson	Director of Parks and Recreation
Bill Gilmore	Assistant Director - Programs
Ruth Keith	Administrative Secretary
Jennifer Fadden	Administrative Services Manager
Matt Young	Assistant Director-Operations
Diana Foster	Park Facilities Coordinator
Greg Durante	Golf Programs Manager
Jason Amis	Golf Professional - Lake Arlington Golf Course

Also attending: Jeff Williams, President of River Legacy Foundation and Phyllis Snider, Executive Director of the River Legacy Foundation; Prasad Thotakur, representing the Indian/American Friendship Council and Bonnie Bowman, representing RUFF (Responsible Unleashed Fund for Fido).

I. **CALL MEETING TO ORDER**

Chairwoman Sue Phillips called the regular meeting to order at 6:33 PM.

II. **NOVEMBER 10, 2003 REGULAR MEETING MINUTES**

Chairwoman Phillips asked for approval of the minutes. Mr. Maibach requested a correction be made to state he arrived at the November 10, 2003 meeting at 6:31 PM and not 6:33 PM. With the correction noted, Mr. Amos made a motion to approve the minutes. Ms. Kelley seconded the motion. The motion passed unanimously.

III. **RECOGNITION**

1. **Spotlight Employee – Jason Amis**

Greg Durante, Golf Programs Manager, introduced Jason Amis, Golf Professional at Lake Arlington Golf Course. Mr. Amis presented a brief

overview of his job responsibilities and explained the activities offered at Lake Arlington Golf Course.

2. Video of River Legacy Bridge Placement – Mr. John Fain, Senior Park Planner provided the Board with a video presentation regarding installation of a bridge over the Trinity River in River Legacy Parks on November 20, 2004.

IV. **ITEMS FOR ACTION**

A. Comments from Citizens (about Items for Action).

1. Jeff Williams, President of River Legacy Foundation, spoke to the Board in support of naming the new entrance to River Legacy Parks on Hwy. 157 Brock-Saxe Parkway in honor of Ruthie Brock and Allan Saxe.

Ms. Phillips thanked Mr. Williams for his information and stated that when the final guidelines for naming parks and recreation facilities are developed, his request would go to the Planning and Policy Committee for discussion and review. Mrs. Montgomery added that this item could be brought back to the Board in February 2004 and possibly be voted on in March 2004.

B. Items for Action

1. Park Permits -

Mrs. Foster advised the Board that in response to numerous complaints received regarding the November 15, 2003 rental at Veterans Park the Department has changed the hours of reservation times to not allow any amplified sound past 10:00 PM at any park location.

Mrs. Foster requested approval of two park permits at this meeting. Mr. Warren made a motion to approve the permits as presented. Ms. Kelley seconded the motion. The motion was approved unanimously.

2. Adoption of Park and Facility Naming Procedure - Ms. Montgomery, Chair of the Policy and Planning Committee, distributed the new guidelines and requested the Board to review, discuss and approve the Park and Facility Naming Procedure as developed by the committee developed.

After discussion, Mr. Maibach recommended changing one word on the last sentence of Paragraph III – Process to read: **"The committee and the Board reserve the right not to endorse a request to the City Council"**.

Mr. Way made a motion to approve the guidelines with the amended change. Mr. Amos seconded the motion. The motion passed unanimously.

Ms. Montgomery made a motion to table Items 3 and 4 and requested that they go to the Policy and Planning Committee for discussion and recommendation to the Board at the February 9, 2004 or possibly the March 8, 2004 meeting. Ms. Kelley seconded the motion. The motion passed unanimously.

3. Naming of Park Entrance Roadway in Honor of Ruthie Brock and Allan Saxe. This item was tabled.
4. Naming of Pavilion in Memory of Dr. Kalpana Chawla. This item was tabled.

V. **ITEMS FROM CITIZENS** (only about Parks and Recreation related subjects other than action items).

1. Hero Park. Mrs. Anne Weydeck, former Park and Recreation Board Member, and current member of the Park Master Plan Committee provided the Board with a master plan for this park designed by Mr. Cliff Mycoskie. Mrs. Weydeck said Hero Park would be specifically to recognize Arlington Police and Fire Fighters.

Mrs. Weydeck requested the Board's support of this project and invited them to a groundbreaking ceremony to be sometime in April 2004.

Ms. Phillips thanked Mrs. Weydeck for her presentation, vision and dedicated work on this project.

2. Ms. Bonnie Bowman, representing RUFF (Responsible Unleashed Fun for Fido) thanked the Board for their support and participation at the October 11, 2003 fundraiser for a future dog park. Mrs. Bowman said an estimated 300 pets and their owners participated and raised over \$10,000 towards the development of the city's first leash-free dog park. Ms. Bowman invited the Board to attend and participate in the next fundraiser at Richard Simpson Park on the week-end of January 24, 25, 2004.

VI. **SCHEDULED INFORMATION REPORTS**

- A. Planning Work Plan Report – No Discussion
- B. Park Partners Program - No Discussion
- C. Operations Maintenance Report – No Discussion
- D. Monthly Calendar of Activities – No Discussion
- E. Customer Service Report - No Discussion

VII. **PARD INFORMATION ITEMS**

- A. Tennis Center Audit – Mrs. Fadden advised the Board that the city's audit process has been completed and that all recommendations have been implemented at the center. As a result of the audit, Mrs. Fadden added that there would be more program control at the facility.

Mrs. Fadden advised the Board that the interview process has begun for a new Director of Tennis and hopes to have one in place by the end of February 2004.

- B. Capital Budget Update – Mr. Jamieson advised the Board that the Fiscal Stewardship Committee of the Arlington City Council will meet on Tuesday, January 13, 2004 to consider the sale of bonds for construction of the Bad Koenigshofen Aquatic Center at Stovall Park in southwest Arlington. The committee will also discuss the possible development opportunity at Harold Patterson Sports Center. Mr. Jamieson invited members of the Board to attend this meeting if their schedule permits.

VIII. **PARB COMMITTEE REPORTS**

A. **Planning and Policies Committee**

Next Meeting Date Announcement. Chairwoman Montgomery announced this committee would meet within the next 30 days.

- B. **Acquisition and Development Committee** Chairman Warren stated this committee met to discuss park fee increases and are of the opinion that an increase in fees would allow the Arlington Park System to maintain a quality of life experience the citizens of Arlington would appreciate through the development and enhancement of parks. Chairman Warren further stated that a public meeting for community input on the proposed increase will be held at the February 9, 2004 Park and Recreation Board meeting. Chairman Warren stated that there is no additional information regarding cell tower development as Sprint is waiting on FAA approval before moving further.

Chairman Warren advised the Board this committee is of the opinion that retail development offering food/beverages at the Patterson Sports Center would be a great way to enhance customer experience while creating revenue which would revert to the sports center's operating costs.

Next Meeting Date Announcement. No date established.

C. **Operations and Maintenance Committee**

Next Meeting Date Announcement – Chairman Amos announced this committee would meet in February 2004.

D. **Training and Development Committee**

Next Meeting Date Announcement. Ms. Kelley stated a Board Retreat will be held January 24, 2004. Ms. Kelley requested members to read Section 14 in their binders prior to this meeting.

IX. **ITEMS FROM PARB MEMBERS**

- A. **Reports from Liaisons to Advisory Boards** - Ms. Kelley, the Golf Advisory Board Liaison, stated all courses are doing well. She also stated that the Tierra Verde Golf Course Advisory Board has adopted new by-laws.
- B. **Reports from Liaisons to Organizations** - Ms. Phillips stated that a Board liaison with the River Legacy Foundation Liaison will be appointed next month. This is in response to Joe Sarabia's recent resignation from the Board.
- C. **Board Members**
1. **Linking with Organizations** - Ms. Phillips announced that Ms. Halliburton would be the Board's representative to work with the RUFF group. (Responsible Unleashed Fun for Fido).
- D. **Announcements** – Mr. Jamieson stated Ms. Stacey Laird, Center Programs Manager has resigned effective February 13, 2004. Ms. Laird accepted the position of Director of Parks and Recreation for the City of New Braunfels, TX.

Mr. Way stated that he recently saw several positive articles in the Ft. Worth Star-Telegram regarding the Parks and Recreation Department.

Mr. Maibach stated he recently played golf at Tierra Verde Golf Course and had a great experience and complimented the staff working there.

Ms. Montgomery stated her husband also played golf at Tierra Verde Golf Course and enjoyed the course very much.

- E. Chair – Ms. Phillips complimented staff on keeping the Board aware of current events occurring throughout the Parks and Recreation Department.

Ms. Phillips encouraged all members of the Board to attend the retreat scheduled for January 24, 2004 beginning at 8:00 a.m. The retreat will be held in the Park and Recreation Board meeting room at 717 W. Main Street.

Being no further business, the meeting adjourned at 9:02 PM.

NOTE: Taped recordings and minutes of all Parks and Recreation Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, Texas. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.